

Family Support Consultant – Role Profile

Contact maintains a pool of freelance Family Support Consultants (FSCs) in order to provide a wide and flexible service to parent carers of disabled children.

Freelance FSCs are able to deliver workshops and webinars on behalf of Contact. Sessions are delivered to groups of parent carers, online and in-person, and the work will be offered on an ad-hoc basis.

Contact will provide all materials and these will remain the Intellectual Property of Contact.

FSCs may be commissioned to develop or revise content for sessions, on an ad-hoc basis, or to support other FSCs with their induction/development.

Topics of sessions include: Encouraging Positive Behaviour, Supporting Your Child to Sleep, Money Matters, Wellbeing, Education (Early Years and School Age), Handling Meetings Effectively, Speech and Language, Siblings, Growing Up (Puberty) and How to Work with Parent Carers.

Consultants will have prior experience of:

- Working with, and supporting families who have disabled children
- Knowledge and experience of the issues and concerns that affect families who have disabled children
- Experience of delivering training or workshops to groups
- Confidence around using virtual platforms to deliver training (or willingness to learn)
- Awareness of current initiatives and legislation relevant to disabled children and parent carers
- Commitment to Equal Opportunity practice, Safeguarding and GDPR

Consultants may also undertake work on an ad-hoc basis providing advisory support to parent carers on a 1:1 basis (within our Listening Ear Service).

Consultants will demonstrate the above experience and competencies alongside an ability to offer telephone support and signposting to parent carers who maybe experiencing emotional distress.

Consultants will need to provide Contact with evidence of the following:

- Current DBS disclosure
- Professional indemnity insurance

Contact can arrange a DBS disclosure for a cost of £85, payable in advance.



NB: Consultants with no prior delivery experience for Contact will be expected to shadow an experienced Consultant for minimum of a half-day and will be paid according to the induction rates as per below:

Daily rate: £250 per full day (up to 6 hours training delivery); £125 per half day (up to 3 hours of delivery)

Hourly rate: £42 per hour

Induction rate £62.50 per half day, £125 for a full day or £21 per hour per above

Travel & expenses: up to £100 per full day (£50 per half day) of receipted expenditure for travel and other sundry expenses, e.g. postage cost